



“Tutoring Foundations” Tutor Training Curriculum - *Learning Center Edition*

(effective 9/14/07)

Crossroads of Learning along with Fielding Graduate University, School of Educational Leadership and Change, and The National Tutoring Association (NTA), are developing a series of on-line tutor training, certification, graduate and professional development programs. The first curriculum in this series, “[Tutoring Foundations](#)” is now available in a [three-module Learning Center Edition](#) for both commercial and academic [learning center affiliates](#). This curriculum reduces training schedules, time and costs while developing critical tutoring skills for professional and peer tutors, as well as those who supervise or support them.

Description/Fees: The curriculum is self-paced, self-scheduled, and estimated to require approximately 15 to 20 learner hours for each of the three *Learning Center Edition* modules. Learners may begin working minutes after on-line registration. Each learner is supervised by an NTA Advanced or Master Tutor who reviews and responds to course work. Facility needs, scheduling issues and travel/food expenses are reduced or disappear. Affiliate learning centers qualify learners for up to a 15% volume price reduction based on anticipated annual enrollments, with registration fees as low as \$135 per module or \$297 for the entire series.

Certifications: Learning center affiliates are eligible to process NTA Level I: Basic, Intermediate or Advanced tutor certification. More information on NTA certification fees and learning center processes and requirements is available at 863.529.5206, ntatutor@aol.com, www.ntatutor.org.

CEUs: Upon successful completion, learners are qualified to receive continuing education units (CEUs) granted from Fielding Graduate University, Santa Barbara, California, two for each module, or six for the entire curriculum. A \$60 processing fee per application applies and a bachelors degree or above is required. More information on CEUs is available at 800.340.1099, www.fielding.edu, admission@fielding.edu.

“Tutoring Foundations” Curriculum Topics

(partial list)

- History and philosophy of tutoring
- Tutorial responsibilities/ethics
- Basic learning theory
- Basic forms of questioning and teaching
- Setting goals and planning
- Basic communication skills
- Managing time and stress
- Tutoring specific subjects areas/skills
- Evaluation and assessment
- General study skills
- Literacy concerns
- Critical thinking skills
- Tutoring students with disabilities
- Conflict resolution techniques
- Building relationships with parents/teachers
- Learning styles/multiple modalities
- Diversity considerations
- Age appropriate tutoring
- Tutoring Non-traditional learners
- Group dynamics in tutoring
- Maintaining records/securing paperwork
- Legal Considerations

Free Resources: In addition to “Tutoring Foundations,” Crossroads of Learning provides many [free resources](#) including a [community](#) of interest for one-to-one educators (discussions, meeting areas, blogs, file sharing, etc.), a [library](#) of helpful Internet tools, the [Journal](#), and [Tutoring Town Hall](#) interactive webcasts with timely subjects and experts in the field. For more information visit www.crossroadsoflearning.com or contact Bob Lasiewicz, Managing Director, Crossroads of Learning, at 818.249.9692 x9002, bl@crossroadsoflearning.com.



“Tutoring Foundations” was developed with
and approved by
Fielding Graduate University
and the National Tutoring Association

